



# FRESNO METROPOLITAN FLOOD CONTROL DISTRICT

*Capturing stormwater since 1956.*

## MODEL FACILITY POLLUTION PREVENTION PLAN FOR RETAIL GASOLINE OUTLETS

### **The Facility Pollution Prevention Plan Requirement**

The Fresno Metropolitan Flood Control District (District) requires high priority industrial and commercial facilities to implement an approved Model Facility Pollution Prevention Plan (FPPP) or its equivalent. Through proper implementation of a Model FPPP, facilities will effectively prohibit non-stormwater runoff and reduce pollutants in stormwater to the maximum extent possible.

### **The Facility Pollution Prevention Plan**

Attached is a template that can be used to complete a FPPP for Retail Gasoline Outlets.

The FPPP must be updated whenever a change in activities occurs that may significantly affect the discharge of pollutants or when a 'Best Management Practice' (pollution control or prevention method) is added, removed, or modified.

Compliance inspections may be made by City of Fresno, City of Clovis, Fresno Metropolitan Flood Control District, Regional Water Quality Control Board or the Environmental Protection Agency.

Below is discussion of how to complete each section of the template. You can use your own FPPP form, so long as it includes all the elements described in this guide.

### **Section A: General Nature of the Facility**

Describe the general nature of your facility. Include discussion of the services provided: refueling, car wash, oil changing services etc. Are liquids, such as antifreeze, oil, and other automotive fluids, loaded and unloaded from the facility? If so, describe the handling of these liquids and where they are stored.

### **Section B: Vicinity Map**

Include a map that shows the facility and surrounding area. This map needs to show the nearest storm drain inlet(s). If you are unsure which inlet(s) corresponds to your site, call Fresno Metropolitan Flood Control at (559) 456-3292 and ask for the Operations Department.

### **Section C: Map of Facility Layout**

This map shows and labels all the facility structures, including outdoor storage, loading docks, trash enclosures, parking, and maintenance areas. This map needs to show how stormwater moves offsite (i.e. the direction of surface flow off the property).

### **Section D: Best Management Practices (BMPs)**

Stormwater Best Management Practices are procedures and controls used to minimize contamination and reduce pollutants offsite. Your facility FPPP must list the BMPs you commit to in this section. It is these BMPs that you, as operator, and agency inspectors will look at to determine if the facility is in compliance.

### **Section E: Routine Inspections**

The facility should be inspected weekly and the inspection results documented and certified by site personnel familiar with the requirements of the FPPP. Any deficiencies noted in an inspection are to be corrected. Inspection forms must be signed and dated. Responsibility for site compliance and proper inspections ultimately rests with the facility owner.



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## **Section F: Certifications and Signatures**

The SWPPP must include the following certification, signed by the facility owner or their designated representative. Responsibility for compliance with the SWPPP ultimately rests with the facility owner.



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## FACILITY POLLUTION PREVENTION PLAN: RETAIL GASOLINE OUTLET

### SECTION A: General Nature of the Facility

Name of Facility: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Type of Facility: \_\_\_\_\_ Date Filled Out: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_ is responsible for maintaining and implementing this FPPP.

### **Facility Services** (Check all features or activities of your site):

\_\_\_\_\_ Automotive Repair Facility (If checked, please fill out a FPPP for Automotive Services)

\_\_\_\_\_ Certified Collection Center (Used Oil Collection)

\_\_\_\_\_ Car Wash Water

\_\_\_\_\_ Outdoor Waste Receptacles (How many: \_\_\_\_\_ )

\_\_\_\_\_ Restaurant (If checked please fill out FPPP for Restaurant Services)

\_\_\_\_\_ Sign Stating Do Not Top Off

\_\_\_\_\_ Spill Clean Up Plan

\_\_\_\_\_ Absorbent Material for Spill Clean Up

\_\_\_\_\_ Underground Storage Tank(s)

**Describe the Processes and Materials Onsite:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



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**SECTION B: Vicinity Map**



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**SECTION C: Map of Facility Layout**



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## SECTION D: Best Management Practices Checklist

Retail Gasoline Outlet Facility BMP Checklist			
General BMPs	Applies to Facility? Yes or No	BMP Implemented? Yes or No	Date Implemented?
Dry methods such as rags or absorbent materials should be used to clean up leaks and drips.			
RGOs must maintain and update an acceptable spill response plan.			
Annually inspect and clean storm drain inlets and catch basins within facility boundaries before October 1 <sup>st</sup> , the beginning of rain season.			
Training	Applies to Facility? Yes or No	BMP Implemented? Yes or No	Date Implemented?
Training for all employees should include: <ul style="list-style-type: none"><li>○ The Spill Response Plan</li><li>○ Proper methods to handle and dispose of wastes</li><li>○ Following BMPs to manage a safe and clean facility</li><li>○ Discharge requirements and prohibitions</li></ul>			



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<b>Fuel Dispensing</b>	Applies to Facility? Yes or No	BMP Implemented? Yes or No	Date Implemented?
Maintain fuel dispensing areas using dry cleanup methods. Fueling areas should never be washed down unless the wash water is collected and disposed of properly.			
Post signs at the fuel dispenser or fuel Island warning vehicle owners/operators against “topping off” of vehicle fuel tanks and other hazards associated with “topping off”. The fuel dispensing areas must be covered, and the cover’s minimum dimensions must be equal to or greater than the area within the grade break or the fuel dispensing area.			
<b>Air/Water Supply</b>	Applies to Facility? Yes or No	BMP Implemented? Yes or No	Date Implemented?
“Spot clean” leaks and drips routinely to prevent runoff of spillage			
Grade and pave the air/water supply area to prevent run-on of storm water			
Install a roof over the air/water supply area			
<b>Outdoor Waste Receptacles</b>	Applies to Facility? Yes or No	BMP Implemented? Yes or No	Date Implemented?
Grade and pave the waste receptacle area to prevent runoff of storm water			
Use only watertight receptacle(s) and keep the lid(s) closed			



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Install a roof over the waste receptacle area			
Install low containment berms around the waste receptacle area			
Use and maintain drip pans underneath waste receptacles			
Empty waste receptacles frequently			





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## SECTION E: Routine Inspections

Date of Inspection	Person in charge of inspecting the facility	Were there any problems observed during inspection?	If yes, what actions were taken to correct the problem(s) found.
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	
		Yes / No	



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## **SECTION F: Certifications and Signatures**

The FPPP must include the following certification, signed by the facility owner or their designated representative. Responsibility for compliance with the SWPPP ultimately rests with the facility owner.

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted, is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date