

**From:** [Alan Hofmann](#)  
**To:** [FMFCD](#)  
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Staff

Under the Governors recent Order, only those people that serve essential services should be out of their homes. All others have been requested to shelter at home. We are making decisions on whom should be released and who needs to keep our services moving. I've been in contact with the City of Clovis and County and they are keeping the work process moving, but have restricted public access. We will do the same as we are a partner in both of those agencies efforts.

If you are asked to go home or are released to go home, please know it is for your safety and not because you don't serve an important role at the District. You were chosen for your position at this District because of your importance and what you bring to this agency. We are in a uncertain time period and are making decisions for your safety in mind.

Under the circumstances, should you feel uncomfortable or anxious about being at work, please talk to your supervisor about working remotely, if that is possible, or if you can take work home with you.

I thank you for your understanding during this time and ask for your patience as we work through this pandemic.

Sincerely

Alan

**Alan Hofmann**

General Manager-Secretary

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