

**ACTION SUMMARY MINUTES**  
**MINUTES OF THE REGULAR MEETING OF**  
**THE BOARD OF DIRECTORS OF THE**  
**FRESNO METROPOLITAN FLOOD CONTROL DISTRICT**  
**HELD WEDNESDAY, SEPTEMBER 28, 2016**

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Pursuant to notice, the Regular Meeting of the Board of Directors of the Fresno Metropolitan Flood Control District was held Wednesday, September 28, 2016 at 6:00 p.m. in the Board Chambers of the Fresno Metropolitan Flood Control District at 5469 East Olive Avenue; Fresno, California.

DIRECTORS PRESENT: Mike Rastegar, Chairman  
Barbara Goodwin, Vice-Chairman  
Roy Spina  
Kendall Groom  
Frank Fowler  
Buzz Burleson

DIRECTORS ABSENT: Jennette Williams

STAFF, CONSULTANTS,  
OTHERS PRESENT: Alan Hofmann, General Manager-Secretary  
Peter Sanchez, District Engineer  
Debbie Campbell, Design Engineer  
Brent Sunamoto, Operations Engineer  
Paul Merrill, Finance Manager  
Frances Lopez, Office Manager  
Daniel Rourke, Environmental Resources Manager  
Larry Kalpakoff, Information Systems Coordinator  
Karyn Kruser, Senior Human Resources Analyst  
Joseph Draper, Staff Analyst  
Paul Allen, Facilities Manager  
Andrew Remus, Staff Analyst  
Esther Schwandt, Clerk to the Board  
  
Ken Price, Assistant General Counsel;  
Baker, Manock & Jensen

PRESIDING: Director Rastegar, presiding as Chairman called the meeting to order at 6:00 p.m. and Mr. Hofmann led the Pledge of Allegiance.

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**2. REPORT OF THE GENERAL MANAGER:**

Mr. Hofmann reported on the following: (1) he introduced Joseph Draper who has just begun as a Staff Analyst in the Environmental Department; (2) he noted the ACWA Newsletter publication features the District celebrating our 60<sup>th</sup> Anniversary; (3) he distributed copies of the District's pamphlet entitled, "Stormwater is Precious. Help Keep it Clean!" He stated this pamphlet will be included in the utility billings of the City of Fresno and the City of Clovis; (4) he noted he will be gone for the October 12<sup>th</sup> Board Meeting, as he will be attending the CSDA Conference in San Diego; he stated Mr. Sanchez will conduct the Board Meeting in his absence; (5) the local chapter of CSDA held an event on Monday in which the General Manager and the District's Legal Counsel, Ken Price were two of the featured speakers; and, (6) he held a mini-retreat with Executive Staff and Mid-Managers yesterday, noting he hired a professional trainer for an educational program on coaching and mentoring staff for the morning session, and in the afternoon, he reviewed the District's Goals and Objectives, and stated he believed it was successful day.

**3. APPROVAL OF MINUTES: Meeting of September 14, 2016**

Due to her absence at the September 14, 2016 Board Meeting, Director Goodwin abstained.

**Approved as Recommended**

**Motion by: Fowler      Second by: Spina**  
**Ayes:            Rastegar, Spina, Groom, Fowler, Burleson**  
**Noes:            None**  
**Abstentions:    Goodwin**  
**Absentees:      Williams**

**4. BUSINESS AND PRESENTATIONS FROM THE FLOOR:**

There was no Business or Presentations from the Floor

**5. ADDITIONS TO THE AGENDA:**

There were no Additions to the Agenda.

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**6. POTENTIAL CONFLICTS OF INTEREST:**

There were no Conflicts of Interest.

**7. PUBLIC HEARING:**

There were no Public Hearings scheduled.

**8. CONSENT CALENDAR:**

- a. Authorization To Exercise Second One Year Option, Undeveloped Basin Maintenance Contracts, Units A & B with Mow-N-Edge
- b. Authorization to Execute Standard Developer Agreement, DPA 2016-104, Drainage Area "CM" (Alluvial & Willow), Scott Ellis Enterprises, Inc.
- c. Authorization to Upgrade and Renew Telecom and Internet Services with TW Telecom
- d. Report on Award of Uniform Cost Accounting Contracts; Weed Control Spraying for Portions of Dams, Channels, Detention Basins and Undeveloped Basins
- e. Ratification of Expenditures, Report of Fund Balances and Activity, August 2016
- f. Report of Pollutant Discharge Incidents, August 2016
- g. Report on the 2015-2016 National Pollutant Discharge Elimination System (NPDES) Stormwater Quality Monitoring Program

**Approved as Recommended**

**Motion by: Groom      Second by: Fowler**  
**Ayes: Rastegar, Goodwin, Spina, Groom, Fowler, Burleson**  
**Noes: None**  
**Abstentions: None**  
**Absentees: Williams**

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**9. Authorization to Execute License Agreement for Replacement of Chain Link Fence with Wrought Iron Fence, J & D Properties, Park Place Apartments, Basin "O" (First & Bullard)**

It is recommended the Board of Directors authorize execution of an agreement with J & D Properties as outlined in the Board Memorandum.

Responding to the Board's concern with respect to indemnification and responsibility, Mr. Price stated Legal Counsel has worked with the District on the development of this License Agreement.

**Approved as Recommended**

**Motion by: Fowler      Second by: Spina**  
**Ayes: Rastegar, Goodwin, Spina, Groom, Fowler, Burleson**  
**Noes: None**  
**Abstentions: None**  
**Absentees: Williams**

**10. This Item was Moved**

As this item was moved, no additional action was required.

**11. Report on the August 2016 Little Hoover Commission Hearing**

Report submitted for informational purposes only, no action is required by the Board unless specific direction is to be given to staff.

Mr. Hofmann stated he has been asked to testify at the Little Hoover Commission Hearing scheduled for October 27, 2016, and stated he would be formulating a written response of testimony to the Commission and from that he would prepare his verbal statements. He stated he would provide this information to the District Board at the October 12, 2016 Board Meeting.

**As the report was submitted for informational purposes only, no further action was taken.**

**12. Board Reports, Workshops, Correspondence and Requests for Future Agenda Items:**

**a. Report on Board of Directors Attendance at Various Meetings, San Joaquin River Conservancy (SJRC), Director Goodwin**

It is recommended Director Goodwin give a verbal report of the San Joaquin River Conservancy (SJRC) Board Meeting held on September 7, 2016.

Director Goodwin gave a verbal report.

**As the report was submitted for informational purposes only, no further action was taken.**

**REPORT OF GENERAL COUNSEL**

Mr. Price complimented the General Manager's presentation before the local CSDA.

**CLOSED SESSION**

The Board convened in Closed Session at 6:24 pm to consider the following:

**14. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: General Manager-Secretary  
Pursuant to Government Code §54954.5**


The Board then convened in regular session at 8:26 pm. Chairman Rastegar stated the Board conducted the Evaluation of the General Manager in Closed Session.

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**ADJOURNMENT**

**Adjourned Board Meeting at 8:26 pm**

**Motion by: Fowler      Second by: Burleson**  
**Ayes: Rastegar, Goodwin, Spina, Groom, Fowler, Burleson**  
**Noes: None**  
**Abstentions: None**  
**Absentees: Williams**

  
ALAN HOFMANN  
GENERAL MANAGER-SECRETARY

10/6/16  
DATE