

**ACTION SUMMARY MINUTES**  
**MINUTES OF THE REGULAR MEETING OF**  
**THE BOARD OF DIRECTORS OF THE**  
**FRESNO METROPOLITAN FLOOD CONTROL DISTRICT**  
**HELD WEDNESDAY, SEPTEMBER 23, 2015**

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Pursuant to notice, the Regular Meeting of the Board of Directors of the Fresno Metropolitan Flood Control District was held Wednesday, September 23, 2015 at 6:00 p.m. in the Board Chambers of the Fresno Metropolitan Flood Control District at 5469 East Olive Avenue; Fresno, California.

**DIRECTORS PRESENT:** Mike Rastegar, Chairman  
Barbara Goodwin, Vice-Chairman  
Jennette Williams  
Roy Spina  
Frank Fowler  
Buzz Burleson

**DIRECTORS ABSENT:** Kendall Groom

**STAFF, CONSULTANTS,  
OTHERS PRESENT:**

Peter Sanchez, District Engineer  
Debbie Campbell, Design Engineer  
Kristine Johnson, Staff Analyst  
Paul Merrill, Finance Manager  
Brent Sunamoto, Operations Engineer  
Daniel Rourke, Environmental Resources Manager  
Esther Schwandt, Clerk to the Board

Lauren Layne, Assistant General Counsel;  
Baker, Manock & Jensen

Todd VanOpdorp, Chief Operating Officer,  
Commercial Cleaning Systems  
Sergio Aceves, General Manager of the Central Valley,  
Commercial Cleaning Systems

**PRESIDING:** Director Rastegar, presiding as Chairman called the meeting to order at 6:00 p.m. and Mr. Sanchez led the Pledge of Allegiance.

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**2. REPORT OF THE GENERAL MANAGER:**

Mr. Sanchez, on behalf of the General Manager, reported on the following: (1) the General Manager is at the California Special District Conference in Monterey, California and will be returning Thursday, September 24<sup>th</sup>; (2) the District's Blood Drive will be held Thursday, September 24<sup>th</sup> at the District office, all those who are able, are invited to participate; (3) the dedication of the George Marcus Park at Basin "FF" (West s/o Kearney) has been scheduled for Monday, September 28<sup>th</sup> at 10:00 am; staff will be providing transportation from the District office to the event, for those interested; (4) the State of the County Breakfast is scheduled for Tuesday, September 29<sup>th</sup>; for those Board Members who have indicated they will be attending; (5) the Clovis Unified School District Back to School Breakfast is scheduled for Thursday, October 1<sup>st</sup>; again for those Board Members who have indicated they will be attending; (6) the Economic Development Corporation's Annual Investors Luncheon has been scheduled for Wednesday, October 28<sup>th</sup> at 11:30 am; the Clerk to the Board is contacting the Board Members as to their availability to attend; and, (7) the following upcoming Board Committee Meetings have been scheduled: Policy Committee will be held on October 6<sup>th</sup>; the Administrative Committee Meeting will be held on October 13<sup>th</sup>; and the Priorities & Programing Committee Meeting will be held on October 22<sup>nd</sup>.

**3. APPROVAL OF MINUTES: Meeting of September 9, 2015**

Due to their absence at the September 9, 2015 Board Meeting, Directors Williams and Burleson abstained.

**Approved as Recommended**

**Motion by: Fowler            Second by: Spina**  
**Ayes:            Rastegar, Goodwin, Spina, Fowler**  
**Noes:            None**  
**Abstentions:    Williams; Burleson**  
**Absentees:       Groom**

**4. BUSINESS AND PRESENTATIONS FROM THE FLOOR:**

There was no Business or Presentations from the Floor

**5. ADDITIONS TO THE AGENDA:**

There were no Additions to the Agenda.

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**6. POTENTIAL CONFLICTS OF INTEREST:**

There were no Conflicts of Interest.

**7. PUBLIC HEARING:**

There were no Public Hearings scheduled.

**8. CONSENT CALENDAR:**

- a. Ratification of Expenditures, Report of Fund Balances and Activity, August 2015
- b. Report of Pollutant Discharge Incidents, August 2015

**Approved as Recommended**

**Motion by: Williams      Second by: Goodwin**  
**Ayes: Rastegar, Goodwin, Williams, Spina, Fowler, Burleson**  
**Noes: None**  
**Abstentions: None**  
**Absentees: Groom**

**9. Award of Contract "AX-A", North Central Canal, North Pointe Business Park, Parnagian, (Orange s/o North )**

It is recommended that the Board of Directors waive the identified irregularity and award Contract "AX-A" to JT2 Inc., dba Todd Companies, in the amount of \$352,526.

**Approved as Recommended**

**Motion by: Spina      Second by: Williams**  
**Ayes: Rastegar, Goodwin, Williams, Spina, Fowler, Burleson**  
**Noes: None**  
**Abstentions: None**  
**Absentees: Groom**

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**10. Authorization to Award Janitorial Contract, District Administrative Office and Operations Center**

It is recommended the Board of Directors consider the proposals and information provided, and to award the contract to Commercial Cleaning Systems. It is further recommended to authorize staff to enter into a four year janitorial service contract with Commercial Cleaning Systems.

Ms. Johnson noted the representatives of Commercial Cleaning Systems were in attendance this evening.

Mr. Todd VanOpdorp, Chief Operating Officer, Commercial Cleaning Systems, addressed the Board, thanking the Board for the opportunity to continue their partnership with the District. He acknowledged the work of the District's Office Manager, Frances Lopez, whom he stated was their primary contact at the District. He stated she was a pleasure to work for and was a consummate professional. He also acknowledged Commercial Cleaning Systems' employee, Araceli, who is the assigned employee representing Commercial Cleaning Systems at the District, providing the services to the District on a daily basis since 2011. Responding to Director Spina's question as to the cost increase, Mr. VanOpdrop stated it was due to the minimum wage increases.

**Approved as Recommended**

**Motion by: Williams      Second by: Fowler**  
**Ayes:                      Rastegar, Goodwin, Williams, Spina, Fowler, Burleson**  
**Noes:                        None**  
**Abstentions:              None**  
**Absentees:                 Groom**

**11. Board Reports, Workshops, Correspondence and Requests for Future Agenda Items:**

- a. Report on Board of Directors Attendance at Various Meetings; Oversight Board for the Successor Agency of the Clovis Redevelopment Agency, Director Spina**

It is recommended Director Spina give a verbal report of the Oversight Board for the Successor Agency of the Clovis Redevelopment Agency meeting held on September 15, 2015.

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Mr. Spina gave a verbal report, noting that it is very possible this was the last meeting of the Oversight Board for the Successor Agency of the Clovis Redevelopment Agency.

**As the report was submitted for informational purposes only, no further action was taken.**

**REPORT OF GENERAL COUNSEL**

Ms. Layne reported on Legislative items of interest to the District.

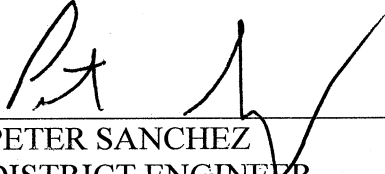
**CLOSED SESSION**

A Closed Session was not convened.

**ADJOURNMENT**

**Adjourned Board Meeting at 6:15 pm**

**Motion by: Burleson      Second by: Williams**  
**Ayes:            Rastegar, Goodwin, Williams, Spina, Fowler, Burleson**  
**Noes:            None**  
**Abstentions:    None**  
**Absentees:       Groom**

  
\_\_\_\_\_  
PETER SANCHEZ  
DISTRICT ENGINEER

10-7-15  
\_\_\_\_\_  
DATE